

**TOWN OF MOUNT PLEASANT, SOUTH CAROLINA
BIDS & PURCHASES COMMITTEE
Monday, June 6, 2022
Municipal Complex, Council Chambers
100 Ann Edwards Lane, Mount Pleasant, SC 29464**

Minutes

Audio link: <https://www.podbean.com/ew/pb-ub7va-1244fdf>

Members Present: Gary Santos, Chairman; Brenda Corley,
Howard Chapman

Staff Present: Eric DeMoura, Tammy Harness

1. Mr. Santos called the meeting to order at 8:30 a.m.
2. **Approval of Minutes from the [May 2, 2022](#) meeting**
Mr. Chapman moved for approval; seconded by Ms. Corley. All present voted in favor.
3. **Public Comment – None.**
4. **Award of contract for [Town Hall security guard services](#)**
Ms. Harness presented the award of a contract for Town Hall security guard services.
There was discussion between Committee, and staff, including **Kathy Frame, Procurement Officer.**
Mr. Chapman moved to approve as recommended by staff; seconded by Ms. Corley. All present voted in favor.
5. **Award of a contract for [on-call traffic signal maintenance](#)**
Ms. Harness presented the award of a contract for on-call traffic signal maintenance.
There was discussion between Committee, and staff, including **James Aton, Operations Division Chief.**

Mr. Chapman moved to approve as recommended by staff; seconded by Ms. Corley. All present voted in favor.

6. Award of a contract for replacement weapons for the Police Department

Ms. Harness presented the award of a contract for replacement weapons for the Police Department.

There was discussion between Committee and staff.

Mr. Chapman moved to approve as recommended by staff; seconded by Ms. Corley. All present voted in favor.

7. Review and possible action with regard to amending approval and spending authorization levels relative to seized asset funds

Ms. Harness presented the following slide.

Existing and proposed thresholds	
Existing Thresholds	Proposed Thresholds <i>Consistent with Procurement Policy</i>
\$1 to \$10,000 - Police Chief approval	\$1 to \$10,000 - Department Head approval (Police Chief)
\$10,000 to \$25,000 - Police Chief and Town Administrator's approval	\$10,000 to \$24,999 - Competitive Pricing
Over \$25,000 - Full Council approval	\$25,000 to \$99,999 - Informal Solicitations
	\$100,000 or more - Formal Solicitations with Bids and Purchase Committee approval

There was discussion between Committee and staff.

Ms. Corley moved to approve as recommended by staff; seconded by Mr. Chapman. All present voted in favor.

8. Award of a contract for health insurance stop loss coverage

Ms. Harness presented the award of a contract for health insurance stop loss coverage.

There was discussion between Committee and staff.

Mr. Chapman moved to approve as recommended by staff; seconded by Ms. Corley. All present voted in favor.

9. Award of a contract for a third-party administrator (TPA) for Town health care

Ms. Harness presented the award of a contract for a third-party administrator (TPA) for Town health care.

Mr. Chapman moved to approve as recommended by staff; seconded by Ms. Corley. All present voted in favor.

10. Adjourn

There being no further business, the meeting adjourned at 8:43 a.m.

Respectfully submitted,

Gina Artrip

June 6, 2022