

# HISTORICAL COMMISSION MEETING

April 12, 2018

8:00 a.m.

Town Hall

100 Ann Edwards Lane

Committee Room, 3<sup>rd</sup> Floor

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## MINUTES

**MEMBERS PRESENT:** Rick Gutowski, Chairman; Patrick Morrissey, Vice Chairman; Robert Macdonald, Heidi Schless, and Brittany Lavelle Tulla

**EXCUSED ABSENCE:** William Ray

**ALSO PRESENT:** Walter Brown, Consultant

**STAFF PRESENT:** Chris Luly, Planner

Mr. Gutowski called the meeting to order at 8:03 a.m.

### **I. Approval of Minutes**

Mr. Luly stated that unfortunately Ms. Ashe was unable to complete the minutes due to her heavy workload. The March minutes will be approved at the May Commission meeting.

Mr. Gutowski stated that he would like to introduce the newest member of the Historical Commission, Brittany Lavelle Tulla.

Ms. Tulla stated that she is an architectural historian and has lived in Mount Pleasant since 2008. She said she owns her own historic research firm in the City of Charleston, BBL Historic Preservation Research, where she humanizes buildings and landscapes for people throughout the lowcountry. She said she is an adjunct professor at the College of Charleston's Historic Preservation department and is also leading the

city movement for the City of Charleston to gain world heritage status for some of the historic sites in the City, specifically centered on the contributions of Africans and African Americans, as well as the sites relates to the transatlantic slave trade and to showcase the contributions and the roles that the Africans and the African Americans had in the creation of our country. She believes it is Charleston's duty is to tell that story. She is excited to be here and eager to get started and hope together, they can showcase the history of Mount Pleasant.

## II. Public Comment

**John Wright**, 145 Rose Lane, said he is the President of the African American Settlement Historical Commission and they are trying to do great work. He said he was recently appointed to a committed to help create an archeology ordinance in the City of Charleston through the Historical Charleston Foundation, which was a result of the remains that were found while building the Gaillard. He thanked Ms. Tulla for her work and welcomed her to the Historical Commission.

**Walter G. Brown, Jr.**, 437 Venning Street, stated that he is a product of the east side and there is a great deal of history on the east side that many African Americans do not know about. He stated that 89 Columbus of William Grayson, who was a forward-thinking principal of Burke High School. He said the property is still there; however, it is no longer in the family. He stated that he would like to have some discussions with Ms. Tulla to see what they can do in order to have some type of recognition for this. He said there are still some of the teachers around the area. He said when he grew up on the east side, that is where the up and coming African Americans lived. He said he can recall seven black medical doctors, in addition to a podiatrist that lived on the east side. He added that over 25 or 30 black teachers also lived on the east side. He said what William Henry Grayson did against the objection of the white community, was to see to it that all the teachers at Burke High School had college degrees. He said he was ahead of his time and when he left Burke, he went on to become a professor at Fiske University.

He said last evening, he viewed the Charleston City Council meeting and there was discussion regarding preservation of historical sites, especially on Highway 61 and they passed that ordinance last night. He welcomed Ms. Tulla to the Historical Commission and said there are many historical sites on the east side of Charleston that people do not know about. He said the only place people seems to go is Philips Simmons on Blake Street; however, that is not the only historical site on the east side.

### **III. Staff Update**

Mr. Luly stated that there were some questions at the last meeting. He stated that Ken Shortridge is no longer on the Historical Commission and was spearheading the pressure washing of the historical markers. He said he spoke to Town staff and was advised that this is not something they do on a regular basis. He stated that it will need to be a project of the Commission to identify the markers that are in need of cleaning and he will reach out to the Public Services Department. If they are not able to do the pressure washing, then the Commission will need to hire a private company. Either way, there will be a cost associated with the cleaning, which will need to be budgeted by the Commission. He said if the Commission members would like to find the markers that are in need of cleaning and the cost associated with the cleaning, he will gather the information necessary to have this accomplished. He said there was a question regarding ordering the repair of historical minute books that would not be completed in this fiscal year and was given a negative response. He said the library is backlogged and the preservation of the minute books will need to be done in the next fiscal year's budget. He stated that in reference to the logo, there is a process and he was provided with examples of logos that the Town would approved. He said they resemble the current logo. He said that he does not believe they will be able to use the logo that the Commission paid for.

Ms. Schless stated that on the website, she saw a logo with a circle around the tree logo and looks like a combination of what the

Commission had developed and the Town's logo. She said perhaps this is the way to proceed.

Mr. Luly stated that there are different variations of the logo and the examples he was sent were from the legal department.

Ms. Schless stated that she does not believe Commission members were very fond on the newer logo and believes the branding of the Town is what is most important. She said the new logo can be used and simply put Historical Commission underneath.

Mr. Macdonald stated that perhaps the Commission should look at the Cresco Award's logo and then put Historical Commission below. He said whether this could be used as the logo for the Historical Commission.

Mr. Luly said his concern is the color scheme; however, he will ask and bring back some examples. He stated that Ms. Lynes is currently on vacation but offered to speak to the Commission regarding the in-house oral histories that Mr. Shortridge had been discussing in previous meetings, if the Commission is interested.

Mr. Gutowski stated that he reached out to Mr. Shortridge after he resigned to see if he would continue to be involved with the concept of the oral histories and to provide any information he has. Mr. Shortridge stated that he would so there would be some continuity with his successor.

Mr. Luly stated that he has distributed all the minute book options, which the Library Society provided.

Mr. Morrissey stated that he would cover this in his committee report.

Mr. Gutowski asked Mr. Luly to review the appointment dates of Commission members.

Mr. Luly stated that he would reach out to the Clerk of Council and ask her for the updated listing.

Mr. Gutowski stated that he was appointed in April of 2013 and reappointed in April 2017 and said he is unable to be reappointed again. He asked if the Mayor ever received his letter.

Mr. Luly responded in the affirmative.

Ms. Schless stated that absences were not addressed at the beginning of the meeting.

Mr. Gutowski stated that Mr. Ray is excused, although he did not provide a 24-hour notice. He said it was an emergency.

#### **IV. Committee Reports**

##### ACTION PLAN

Ms. Schless stated that she would like to explore putting the Action Plan on a common area so that all members are able to access it instead of making copies of sending via email. She said it would be beneficial if all members could have one set of edits so that multiple edits are not being received. She said it would be useful for the Quick Fact Fridays and any other items the Commission members are preparing, such as the draft rack card. She said this way Commission members may receive edits and comments in one place. She asked Mr. Luly if he is able to research this to see if this can be accomplished.

Mr. Luly stated that he will look into it.

Ms. Schless stated that with turnover on the Commission, there are Committee Chair areas that need to be addressed. She said Mr. Ray has accepted doing the Communications and Historical App. She said this has historically be a role that needs two people assigned to it, since it has been neglected over recent years. She said with Mr. Shortridge resigning, the Commission is also in need of a member to oversee the Historical Marker program, which has become a small activity for the Commission over the years, because things are being moved to the Historical App. However, it still requires follow up as part of the Commission's mandate. She said another area Mr. Shortridge was overseeing was the Oral History program. She asked Ms. Tulla if she was comfortable as a new member, taking on any of the programs.

Ms. Tulla stated that the Historical Marker program is very important, and she writes the markers for the Preservation Society of Charleston,

so she has the experience. She said moving to the App is commendable; however, the marker on the ground is also needed. She said she would be happy to help with this program.

Ms. Schless stated that it has become a small role and is up to others to make an application to the Commission and the Commission does not receive many over the past few years. She said there are a number of markers in place currently. She encouraged Ms. Tulla to assume the responsibility of another program as well.

Ms. Tulla asked which program is the most in demand.

Ms. Schless stated that Communications is the highest in demand, because there is little awareness of this Commission and more importantly, all the tools available to the public to gain access to Mount Pleasant's history. She said they have developed the App, Quick Fact Friday, Our History Pages on the website; however, very little awareness. She said Cleveland State developed the App and is contracted to update. She said the App is receiving very little downloads, so it is all about awareness. She said especially online promotions.

Ms. Tulla stated that she would love to help with this aspect.

Mr. Macdonald stated that regarding the oral history program, he will be making some remarks regarding this and would be happy to act as a bridge from Mr. Shortridge's work and figure out where to go from here. He said he will do the Oral History program for now.

Ms. Schless asked about the honorarium for the Cresco award.

Mr. Gutowski stated that the honorarium should be discontinued.

Ms. Schless reviewed Quick Fact Friday process with Ms. Tulla and stated that Mr. Shortridge had the months of May and September and added that the topics Mr. Shortridge was going to cover were Military Presence in Mount Pleasant in May and Churches in September. She said if Ms. Tulla would like to change the topics, she may choose from the suggested options available. She asked if Ms. Tulla would be willing

to write the Quick Fact Fridays for May and September. She said she would be happy to show Ms. Tulla the template and format utilized.

Ms. Tulla responded in the affirmative.

Mr. Gutowski stated that Commission members have been negligent in sending the scripts to Ms. Schless and said that he would like to establish a standard to have them ready at least one month prior to the month you are responsible for, as we move forward. He said this makes it very difficult for Ms. Schless to put together when they are sent in late. He stated that he would like to make this a rule and asked if any of the Commission members have objections.

Commission members agreed.

Mr. Gutowski stated that he had contact with Mr. Clary, who has written a book regarding the Christ Church line unit that was stationed at the Battery. He asked Mr. Clary if he would be willing to write some Quick Fact Fridays for the Commission and he agreed to do so. He said moving forward, he would like to solicit other members of the community to help write QFF's if they are willing to do so and meet the criteria that has been set, utilizing information from the "Our History Page", not Wikipedia.

Mr. Morrissey stated that that this has been mentioned previously, and he would like to see this develop as a three-year cycle, where some of the QFF's containing some of the most salient facts of history are recycled. He said this would be laying the groundwork for what the Commission considers the most important elements of Mount Pleasant History.

Mr. Gutowski stated that the Senior Center meeting went very well and most of the seniors in attendance are receiving the QFF's and enjoy reading them. He said he sent out an email to the Notre Dame Club in the area (300 people) regarding the QFF's and to sign up to receive them. He suggested to Commission members to send out one of their recent QFF's to email list. He advised Ms. Tulla that this is type of Communications the Commission is trying to accomplish.

Ms. Tulla asked where the QFF's are sent currently.

Mr. Gutowski stated that they go to Town employees and anyone who has signed up to receive them.

Ms. Schless stated that she will brief Ms. Tulla, but the QFF's basically go out on the Town's Facebook and Twitter pages and out via email for those who have elected to receive them. She said it goes out each Friday.

Mr. Gutowski asked Mr. Luly about the discussion that CAP (Cultural Arts & Pride) Commission would put the Historical Commission link on their page.

Mr. Luly stated that CAP was going to put the Historical Commission's link on their page and the Commission would put CAP's link on our page.

Ms. Schless stated that she would work on it. She said getting back to the Action Plan, asked about another school community outreach meeting for this school year.

Mr. Gutowski stated that he does not believe there is time, since testing begins in May for students. He asked Mr. Walter Brown to set up a meeting with Moultrie Middle School in order to schedule a school community outreach meeting for next school year, possibly in September or October 2018. He stated that he would touch base with Laing Middle School in January to preview Back History Month.

Mr. Brown agreed.

Ms. Schless asked Mr. Macdonald if the History Day line item should be eliminated.

Mr. Macdonald responded in the affirmative.

Ms. Schless stated that the Commission has not received any feedback from the individual who requested a marker for the Deer Tract. She asked if this could be removed. She said Lucy Maxwell and Susan Duffie made a presentation. She asked about the Primus Tract.

Mr. Gutowski stated that he has reached out to Doug Bostick without success. He asked Mr. Luly if he would make an attempt to reach out to Mr. Bostick.

Mr. Luly stated that he would make an attempt.

Mr. Gutowski stated that the tract is being built out and although the markers will not be put up right away, he would like to have the text completed prior to that time.

Mr. Luly mentioned that there is a staffer assigned to follow up with the conditions of the development and this is a condition.

Ms. Schless asked if an intern will be assigned this year to the Town.

Mr. Luly stated that he has not heard anything from Town Administration.

Mr. Gutowski stated that he did speak to the History Department at the College of Charleston who said they would be interested in having an intern, but it was a matter of funding. He asked if there is any funding available for an intern. He said the intern last year, Ms. Kate Gallotta, worked for the Planning Department and did some work for the Commission. He asked if a similar arrangement was available.

Mr. Luly said that he is not aware but will ask.

Ms. Schless stated that if the History Room's furniture arrives materials begin to arrive, the Commission will also need assistance with this. She said this would be a justified expense.

Ms. Schless said there was discussion regarding going to the Senior Center. She said there was only enough time for Mr. Robertson to give the presentation and there was additional interest from attendees. She said they may invite the Commission back at a future date.

Ms. Luly stated that Ms. Jacob has contacted him and requested to have Mr. Robertson give his presentation again sometime in July.

Mr. Gutowski stated that Mr. Clary contacted him is speaking about his book on July 26<sup>th</sup> at the Senior Center in the event anyone would like to

attend. He stated that Mr. Clary's good is entitled, "The History of the 20<sup>th</sup> South Carolina Volunteer Infantry Regiment 1861-1865.

#### Quick Fact Friday

Ms. Schless stated that the strategy that she circulated last month is a working draft and asked Commission members to send recommendations on how to grow the readership of QFF's.

She said regarding the rack card, she was unable to make any progress, because she had to prepare several of the QFF's and complete some of those that she received. She said her concern is completing the draft and receiving approval prior to the fiscal year deadline. She said if this is not possible, she would like for the Commission to give some thought as to how else to allocate that money. She said Mr. Ray was working on this, but not sure what he has accomplished.

Mr. Brown stated that he is not sure how this would fit in on QFF; however, Moultrie Middle School and Cario Middle School's orchestra will be performing at Universal Studios in Orlando, FL. He said that there are a lot of good things at the schools. He said his grandson lays first string cello for Moultrie Middle School's orchestra. He said there is a lot of interest in public schools East of the Cooper and believes this would be an interesting topic for Quick Fact Friday.

Ms. Schless stated that the intent of the QFF is to showcase the history of Mount Pleasant; however, the Town itself puts out posts on Facebook that represent the Town and wonders if this would be a better venue for this.

Mr. Luly suggested that Mr. Brown contact the Town's Communications office first.

Ms. Tulla stated that organizing the archive room and finding images of historic photographs of public schools and their school bands in Mount Pleasant, could be a good QFF. She said one of the most important things for Mount Pleasant is to link the history to day, the relevancy of Mount Pleasant, which would be an interesting idea. She said if there are historic photographs of Moultrie Middle School band, it could then

be linked to the current Moultrie Middle School band. She said this could be a common theme to ensure it is relevant to what is happening today, that students have been doing this for a very long time in Mount Pleasant.

Ms. Schless asked if she is referring to a “now and then” theme.

Ms. Tulla responded in the affirmative. She said some of this information is likely in the archives, so organizing what is available is so important, because there may be some really great pieces of history in there.

Mr. Brown stated that he was around when the organized the band at Moultrie High School and even solicited funds for the band. He said this eventually evolved in to what is now at Wando High School. He said there are still individuals living in Mount Pleasant that were in that band.

## ARCHIVES

Mr. Morrissey stated that he reached out to Ms. Carol Poplin and she provided him with a very concise update. He said that she is not involved in the ordering of the furnishings; however, did provide dimensions per the Historical Commission’s plans and was sent on to Lauren Sims with the Town. He said he reached out to Ms. Sims; however, she is out and will not be back in the office until next week. He will reach out to her when she returns. He said within Ms. Poplin’s scope, the quilt case is under construction and will be completed next week. He said the quilt and the case will be delivered and installed at the end of April or early May in the archive room. He said Ms. Poplin sent the draft proofs to the Town, which were provided to Commission members and said he has edits. He suggested a common board where all their inputs may be placed; however, if not, he would be happy to receive edits. He said there was discussion of a Massachusetts 54<sup>th</sup>, but it focused on areas outside of the Town. He said if the 54<sup>th</sup> is going to be mentioned, it should be posted within Mount Pleasant. He said when the Laing School’s 150<sup>th</sup>, a gentleman who is in a reenactment unit for

the South Carolina 1<sup>st</sup> and 2<sup>nd</sup> approached him and was talking about their role in the Town. He said if there is going to be discussion about the United States Colored Troops during the Civil War, we need to have it more on a Mount Pleasant focus. He said on the Revolutionary Era, he believes there were more significant event that occurred in the Town than what was listed on the boards.

Mr. Gutowski stated that with regard to the timeline, Ms. Mary Julia Royall was not in favor of a majority of the wording and inconsistencies. He asked Mr. Morrissey to have discussions with Ms. Royall.

Ms. Schless stated that she emailed her comments to Mr. Luly.

Mr. Luly stated that he sent them on to Ms. Sims.

Mr. Morrissey stated that Ms. Poplin has not heard back or received anything from Ms. Sims for editing the boards. He said since he and Ms. Royall have concerns, he asked Mr. Luly to ask Ms. Sims to hold off giving the inputs to Ms. Poplin until the Commission approves the content.

Mr. Luly responded in the affirmative.

Ms. Schless stated that there were a number of typographical errors as well.

Mr. Morrissey said another area Ms. Poplin discussed was a conversation she had with Ms. Sims regarding map cases for the archive room. He said he recalls discussions of having a central table in the archive room being able to hold and store larger maps and plats; however, regarding map cases, he was unaware of the conversation and was going to defer to Ms. Sims. He said in reference to the Library Society, they have the one historical minute book and wanted to ensure we have in the record, what the order is of what is a priority to be done. He said the books that are being protected at this time for this fiscal year are the 1913 to 1933 Town Council minutes which should be done this year with funding already allocated. He said the next book and priority which will be worked on in the next fiscal year's budget is the 1948 to 1961 minute book. He said after that time, we will make

individual assessments on the other elements after those have been completed. He stated that he has no anticipated arrival time for the fixtures. He stated that he will have discussions with Ms. Tulla on materials the Commission has.

Mr. Gutowski stated that in regard to Communications, when the archive room is complete, he would like to do a press release with pictures, so the residents of Mount Pleasant know there is a place they may make historical donations to. He said many are hesitant to give historical artifacts, because they do not know there will be an archive room.

Ms. Schless suggested calling it the History Room since that is the sign that was erected in front of the room.

Mr. Morrissey stated that last month when there were discussions regarding spending funds remaining in this fiscal year, he suggested utilizing the funding for the signage naming the Police Substation on Bank Street in the Old Village the Edmund Jenkins Substation. He reached out to the Gibbs Museum and the Historic Charleston Foundation and was able to talk to local contractors who create signage. He said he was amazed at how inexpensive they were. He said it is well within the budget depending on two contractors, if the Town would like some competitive bidding. He said the lowest price was \$13.00 per square foot and the higher end was \$25 to \$30 per square foot. He said he is anticipating putting the background of Town service of Mr. Jenkins on a piece that would not be larger than 2x4 to 3x5 and depending on the Police Department's input of where it can be posted at the building. He said his concern with getting the sign done prior to the end of the fiscal year is although we have documented the times of service of Mr. Jenkins as the Town Marshal, there are only vague references to his Civil War service and the Spanish-American War service and would like to have those fact prior to putting the content on the sign. He said he would not like to rush it for this fiscal year and accumulate more research into his military service to include in his biography. He said the federal housing project that was build in the

1950's is named for him as well, but even the documentation on his history there is vague. He said the family has produced references to his other years of services in other capacities, but they have not been confirmed. He said that he has the pricing but would prefer to have the correct data before committing to a sign.

### HISTORICAL ITEMS

Mr. Macdonald stated that on the question of donations to the history room, he said we were in the process of obtaining some advice from Town Council concerning the process of the Town accepting items for this room. He asked if any progress has been made.

Mr. Morrissey stated that the last input he received after discussions with the legal staff at the Town, he said they were working with the Library Society downtown and some of the Charleston institutions that already have mechanism for receiving items. He said that they were developing that process. He stated that they were requested to develop this from a town-wide perspective as opposed to a Historical Commission policy. He said they were working on it.

Mr. Luly stated that he would follow up with them to see where they are in the process.

Mr. Macdonald stated that this should be in place prior to making any public announcement that the Commission is accepting historical items. He said tomorrow morning, through the efforts of Thomasena Stokes-Marshall, there will be a group visiting the African American School House on Long Point Road to inspect it. He said the idea or concept would be to see if it is possible to move it. He said to his knowledge, it is the last segregated school house standing in the Town of Mount Pleasant. He said they would like to move this to Snowden, if possible, as part of their community center. He said Ms. Stokes-Marshall had discussed with the elders within the Snowden Community, the idea of developing an Oral History project to interview some of the senior citizens in these unincorporated communities. He said on Monday, through the efforts of Pat Sullivan, he will be meeting with the Oral

History Consortium at the Citadel in the Citadel History Department to see what may be possible to move forward with this. He said Ms. Stokes-Marshall has coordinated some individuals that have agreed to being interviewed as part of the Oral History project for the settlement communities.

Mr. Macdonald stated that the Massachusetts 54<sup>th</sup> was mustered out in Mount Pleasant.

Mr. Morrissey said that the history board that was proposed for the History Room makes no mention of this and only talks about the movie.

## **V. General Discussion – Items of Interest**

Mr. Morrissey stated that his QFF for two weeks from now is Rifle Range Road and he found an article that Suzanna Smith Miles had done on Rifle Range Road and did not realize that if you are driving down Rifle Range Road between where the traffic circle intersects with Bowman Road, if you turn from Bowman Road, heading to Ben Sawyer Boulevard, there is a very old white clapboard structure on the right. He said this is apparently the last surviving building of the Kinloch Plantation. He said it was the commissary and there used to be a row of slave cabins in that area and after the war, late 19<sup>th</sup> Century into the 20<sup>th</sup> Century, it was a sweet shop. He believes the Commission should look into the age of the building and possibly erect a marker at that location. He said he will try to reach out to the property owner.

Mr. Brown stated that he knows the family.

Mr. Gutowski said there was a nice article in the Moultrie News yesterday. He thanked Mr. Brown for working with Emma to get this out.

Ms. Schless stated that she understands that the Commission was no longer interested in participating at the Blessing of the Fleet. She asked if there was any interest in participating in the Sweetgrass Basket Festival.

**John Wright**, 145 Rose Lane, stated that the Commission may like to consider meeting with Ed Lee with the East Cooper Civic Club. He said they host a forum during the day of the Sweetgrass Basket Festival in the meeting room from 9 am to 2 pm and have a collection of different speakers and issues and feels that the Commission should be provided with the opportunity to be introduced.

Mr. Gutowski stated that everyone worked the Blessing of the Fleet last year in shifts and asked if anyone was amenable to participating once again.

Mr. Macdonald stated that he would, as well as Mr. Gutowski.

Mr. Morrissey stated that he worked the afternoon shift with Mr. Shortridge and only had 1 or 2 individuals stop at their table.

Mr. Gutowski stated that he and Ms. Schless worked the early shift and added that it was fairly busy.

Ms. Schless asked Mr. Wright for the contact information for Mr. Lee and see if the forum aspect may be a better fit than having a table outside.

Mr. Gutowski said he would also like to have a table outside, simply for information.

Mr. Brown stated that he has receiving telephone calls from Edmunds Jenkins' great granddaughter and he has referred her to Mr. Morrissey.

Mr. Morrissey stated that he emailed her three weeks ago.

Mr. Brown stated that she called him two weeks ago and would like to know when her great grandfather will receive his recognition. He said on Bennett Street there is a historical marker that refers to the mustering out of the Massachusetts 54<sup>th</sup> and the Historical Commission erected this when he was Chairman of this Commission.

Mr. Morrissey stated that he is aware of the marker but was referring to the content for the History Room, which should be more consistent with the history such as the marker, and not that of a movie.

Mr. Morrissey asked if the Commission needed to address the budget, since last month there was concern about determining ways to spend what was remaining that may be needed.

Ms. Schless stated that most of it was going to go towards rack card and asked it if would work logistically if she prepares the draft and circulates it over the next two weeks. She asked if the Commission would need to meet to approve the draft.

Mr. Luly stated that the important things is to make a motion and vote on budget.

Ms. Schless indicated that at the March meeting, it was addressed and \$1,300 was requested for the rack cards; however, the cost for the two-sided rack card had not yet been determined. She said that Mr. Ray was going to be working on the cost estimates.

Mr. Gutowski asked if there are any additional expenditures expected. He suggested approving the cost of the rack cards not to exceed \$3,000.

*Ms. Schless made a motion to utilize \$3,000 of the remaining budget allocated to producing rack cards for the Historical Commission's history information for the general public; seconded by Mr. Morrissey. All present voted in favor.*

## **VI. Adjourn**

*Mr. Macdonald moved to adjourn; seconded by Mr. Morrissey. All present voted in favor.*

There being no further business, meeting adjourned at 9:06 a.m.

Respectfully submitted,  
Barbara Ashe  
April 12, 2018