

**TOWN OF MOUNT PLEASANT, SOUTH CAROLINA
HUMAN RESOURCES COMMITTEE**

Tuesday, July 6, 2021

8:30 a.m.

**Municipal Complex, Council Chambers - 1st Floor
100 Ann Edwards Lane, Mount Pleasant, SC 29464**

MINUTES

PRESENT: Brenda Corley, Chair; Kathy Landing, and
Guang Ming Whitley

STAFF PRESENT: Eric DeMoura, Town Administrator; Christy
DeLuca, Human Resource Director

1. Call to order

Ms. Corley called the meeting to order at 8:30 a.m.

2. Approval of Minutes from the [January 4, 2021](#) meeting

Ms. Landing moved for approval; seconded by Ms. Whitley. All present voted in favor.

3. Public Comments

[None]

4. Discussion of performance assessment for the position of General Counsel

Ms. Corley stated that when the Town made the decision to switch from an outside contracted Legal Counsel to General Counsel, she discovered that an evaluation was never performed for this position. She suggested allowing General Counsel to provide feedback on their accomplishments. She requested the Human Resource Director, Christy DeLuca to develop a format. She asked Committee members their thoughts.

Ms. Whitley stated that an annual evaluation is always helpful. She stated that there were components in the evaluation that she did not have personal knowledge and suggested an option of "not applicable". She made other suggestions to Committee members on the metrics.

Ms. Landing stated that because of the COVID disruption over the past year it may be helpful to wait and start the process in September. She said it would be good to review the actual form to see if changes are needed.

Ms. Corley clarified that Committee should work on the format now and do the evaluation in September for Legal Counsel. She asked about the timeline.

Mr. DeMoura suggested sharing the updates with him or Ms. DeLuca. Committee members continued discussion regarding the timeframe for presenting to Town Council.

Ms. DeLuca stated that this would provide ample time, She added that this is different from the employee contract, because there are contractual elements.

Mr. DeMoura stated that if Committee felt comfortable with the form, he suggested bringing it to Council in August, rather than September.

Ms. Landing stated that prior to evaluating Legal Counsel, Mr. Pagliarini should have the opportunity to see the document and prepare his responses.

Ms. DeLuca stated that Mr. Pagliarini has reviewed the document. She clarified that Part A would first be completed by Mr. Pagliarini and then the Committee would complete Part B.

Ms. Landing stated that the Committee would need to review Part A prior to working on Part B. She stated that the Committee and Council would finalize the document by August 2021, Mr. Pagliarini could then work on Part A, and then Council could do their evaluation in September once they have had a full year and are able to review what Mr. Pagliarini has accomplished in that year.

5. Adjourn

There being no further business, Committee adjourned at 8:42 p.m.

Respectfully submitted,
Barbara Ashe MacDonald
July 6, 2021